



The Village Acknowledgement Statement

Village EAP Affiliates: Please review the following statement to Village EAP clients, providing any additional assistance required to clients to review and understand this document. Please indicate that you have reviewed this document with the client in the box on the billing form.

- The Village Employee Assistance Program offers initial assessment, short-term counseling, referral information, and other wellness-focused services for you and your household members. The initial assessment and counseling services are provided at no cost to you or your household members. If a referral is made outside of what is offered through The Village EAP, the financial responsibility for payment to the referral source is yours.
- Referrals from your counselor may be made if you have fulfilled your EAP sessions allotted for the contract year or if your counselor believes that longer-term, diagnostic level counseling is required for the presenting issue(s) that brings you to counseling. In the event of a possible referral, your counselor will discuss options with you prior to making any changes so that services are not ended abruptly without your knowledge.
- If you end services with your counselor in the future, or you have not had an appointment in 60 days, you must call The Village Family Service Center to get additional sessions approved prior to reestablishing services with your counselor or another counselor.
- If you have any questions or concerns regarding Village EAP services and what services are offered, please call The Village Family Service Center at 1-800-627-8220.